Name of Appendix: **Safety directives for contractors and visitors on a construction site**

The guidelines below are intended to ensure compliance with safety procedures for contractors/subcontractors and workers/visitors.

These guidelines do not replace the permanent safety instructions found in work safety procedures, laws and articles, but add to them:

1. The work area must be fenced and marked off, including suitable signposting.
2. Entrance to a construction site is prohibited without standard safety shoes, hard hat, and protective goggles.
3. The contractor must supply workers with all tools appropriate for the type of work, personal protective equipment as required to perform the work, and ensure that he supervises and instructs in the proper use of all these means.
4. No work will be performed by a worker without approval from his supervisors. No work will be performed by a worker who is not duly trained by law.
5. Work with manual/electrical tools will be performed in compliance with existing safety and legal standards. No work may be performed with non-standard tools that do not comply with legal requirements.
6. Work on roofs will be performed solely when the worker is wearing a safety harness.
7. Work with ladders and scaffolding will be performed in accordance with the existing safety instructions. Equipment will be checked by the foreman.
8. Work with moveable electrical equipment and electricity cables will be performed after it has been inspected prior to the start of work, with connections made using a residual-current circuit breaker. All repairs will be performed solely by a certified electrician.
9. Welding/hot work and cutting will be performed while wearing personal protective equipment, at a distance of 5 meters from a fire extinguisher, and after it has been checked that there is no flammable material in the vicinity. At the end of the work wait 20 minutes and check that no fire has broken out as a result of the work.
10. Cutting/sharpening work will be performed while wearing personal protective equipment (earplugs, goggles, etc.).
11. It is completely prohibited to perform work at height with a forklift or tractor scoop. Work at height will be performed solely using a standard approved basket.
12. Lifting of equipment by using chains, straps, wheels, harnesses and other types of connectors will be performed after a certified examiner has inspected the equipment as required by law. (Inspections are done periodically.)
13. **Additional instructions:**
    1. Operation of motorized equipment or a vehicle requires a special license for the operator and training.
    2. When moving or lifting equipment, ensure that there are no people/workers in the area and underneath the equipment.
    3. For any work method or passage that is at a height of 2 or more meters, ensure that there is a handrail and barrier to prevent falls.

**Contractor’s Statement**

I hereby state that I am aware of the safety guidelines and instructions as established by law and in the ordinances. I have studied them and undertake to work in accordance thereof during work at the site. I am required to take into consideration the possible safety risks and act according to the safety rules.

Contractor’s name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_