| Name of Appendix: **Safety during yard and landscaping work** | | |
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| Safety directives |  | All yard and landscaping work will be carried out solely under the supervision of the person in charge from the Safety and Housekeeping Unit. The person in charge must be present at the work site from the start of the work day until the end of the work day. |
|  |  | In yard and landscaping work only standard tools that have been issued from the tools storeroom or approved on a one-time basis for particular use by the person in charge may be used, and their use will be at his responsibility. Improvised tools and equipment will be dismantled or destroyed at the end of the work day, or at the end of the entire work, on condition that it will be stored in a safe and locked place to ensure it will not be taken by mistake for unsuitable use. |
|  |  | Tools and materials for performing yard and landscaping work will be kept at the work site location in such a way that it does not present an obstacle to workers and will not block paths or escape routes, access to firefighting and rescue equipment, and access to electricity panels and pipe shutoff valves. |
|  |  | When performing yard and landscaping work that may harm workers (such as opening pits and excavation, placing temporary structures, using hot or corrupting materials, operating mobile equipment, etc.), the site will be fenced and signposted accordingly during the entire time that a risk is present. During nighttime, the site will be lit accordingly. In situations of heightened risk, guards will be positioned on the site to direct passersby to alternative paths. |
|  |  | Installation of temporary electricity arrangements if any, and changes in the regular existing electricity system must be handled by a qualified electrician, under the supervision of the electricity engineer. |
|  |  | Use of conveyance vehicles, lifting devices, lifting accessories, and compressed air collectors is permitted solely on condition that this equipment has been tested and approved by the qualified governmental inspector. |
|  |  | When performing yard and landscaping work, it is required to wear work clothes and safety shoes. Personal protective equipment must be used (helmet, protective gloves, eye goggles, etc.) as determined by the person in charge at his discretion or in accordance with instructions from the Safety Unit. |
|  |  | Work at heights above 2.0 meters in places that are not defined by law require the use of a safety harness. |
|  |  | For excavation work, the person in charge will verify in advance that there is no danger of injury from dangerous electricity cables or pipes and will act accordingly. |
|  |  | During irrigation or spraying water for another purpose, it will be verified in advance that there is no danger of electrocution from water touching electrical equipment. |
| Responsible for performance |  | The Safety and Housekeeping Unit is responsible for performance of this directive. |